

## MINUTES OF THE ANNUAL GENERAL MEETING OF MELLOR PARISH COUNCIL HELD AT MELLOR METHODIST CHURCH ON THE 4<sup>h</sup> MAY 2017 AT 7.00 P.M.

### Present:

Cllrs. B. Murtagh, N. Marsden, N. Walsh, A. Upton, I. Moss, M. O'Grady, Mesdames. M. Johnson, S. Brunskill, D. Crooks (late, after apologies had been sent).

In attendance: Rev. Stuart Smith, 1 Balderstone resident, Parish Clerk

### Apologies:

Cllr. Mrs. P. Young

### 1. Opening Prayers

The meeting was opened with prayers by Rev. Stuart Smith (Mellor Methodist Church)

### 2. Chairman

2.1 The Council unanimously elected Cllr. Bernard Murtagh to be Chairman for the coming year (Prop. N. Walsh, sec. by M. Johnson)

2.2 The Chairman duly signed the Declaration of Office of Chairman.

### 3. Minutes of the Previous Annual General Meeting

3.1 The minutes of the meeting held on 5<sup>th</sup> May 2016, had been circulated, were agreed & signed by the Chairman as a correct record.

The meeting then proceeded to the election of officers.

### 4. Election of Officers

Cllr:

Vice Chairman	Nick Marsden
Finance Working Party	Alan Upton, Bernard Murtagh, Nick Marsden
Play Area Working Party	Dot Crooks, Nick Marsden, Mike O'Grady, Stella Brunskill, Alan Upton, Margaret Johnson
Planning Working Party	This is now considered by all councillors via email, all are asked to respond in a timely manner
RVBC Liaison Representatives	Bernard Murtagh (other Councillors may attend, NW is on Committee as RVBC) It was agreed that, if Cllr. Murtagh cannot attend, he will contact other Councillors to deputise.
MCA Representatives	Margaret Johnson, Bernard Murtagh (may attend, but do not have a vote)
Road Safety Liaison Officer	Nick Marsden
Ribble Valley LALC Liaison	Nick Marsden
Newsletter Editor	Clerk
Website Officer	Clerk
Memorial Gardens	Bernard Murtagh / Margaret Johnson / Stella Brunskill / Dot Crooks / Ian Moss
Tree Warden	Margaret Johnson
Press Officers	Clerk with assistance from Margaret Johnson, however Councillors agreed that only one person i.e. Clerk may give quotes to press, after checking with appropriate others, to avoid mixed messages.
Playground Officer	Dot Crooks
View Point	Alan Upton

- 5. Dates of Mellor Parish Council for the coming year** These were resolved to be first Thursday each month, except January and August, therefore 1st June, 7<sup>th</sup> July, NO MEETING in August, 7<sup>th</sup> September, 5<sup>th</sup> October, 2<sup>nd</sup> November, 7<sup>th</sup> December, NO MEETING in January, 1<sup>st</sup> February 2018, 1<sup>st</sup> March, 5<sup>th</sup> April, AGM 3<sup>rd</sup> May.
- 6. Any other Business**
- Cllr. Walsh requested that Draft AGM minutes were sent out following the meeting, rather than waiting till when they were published in the following April, for approval and signature at next Annual General Meeting. All agreed this would be an improvement.

There being no other AGM Business, Chairman Bernard Murtagh closed the AGM at 7.15pm